

CONFIDENTIAL

MEMORANDUM FOR: Chief, ER Division

SUBJECT : 25X1A Mission T/O

1. In reply to your memorandum on this subject, a Classification Survey Team with [redacted] in charge, including [redacted] and [redacted] are available to begin immediate processing for the overseas tour, and will arrive in [redacted] at the earliest practical date.

2. The Survey Team Leader will have delegated authority to classify all positions through GS-15 upon field review.

25X1A
3. With respect to the interim [redacted] Mission T/O, Personnel Division Covert will immediately process all types of transfer and appointment actions, and those promotion actions which have been received from the field to date. Requests for promotion should be held to a practical minimum pending arrival of the Survey Team for on-the-spot review.

25X1A
4. I appreciate the effort you and [redacted] have expended in developing the revised [redacted] Mission T/O and wish to assure you of the fullest cooperation and support of this Office concerning this important matter.

15/
L. K. WHITE
Acting Deputy Director
(Administration)

C&D:AJT: (1 August 1952)

Distributions:

cc: DD/A *Chromo*

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SECURITY INFORMATION

ER-3-1470

31 July 1952

MEMORANDUM FOR: DEPUTY DIRECTOR (ADMINISTRATION)

FROM: CHIEF, EE

25X1A

SUBJECT: [REDACTED] Mission T/O

25X1A

25X1A 1. I shall be leaving for TDY in [REDACTED] on 10 August 1952, and I am sure that [REDACTED] will want to discuss with me the current status of his T/O in the light of developments following the Director's 25 June 1952 approval subject to Classification and Wage review.

25X1A 2. Can you confirm my understanding that the Classification and Wage survey team, headed by [REDACTED], can be expected in [REDACTED] approximately 15 August, and further, that this team will have your authority to classify all positions, through GS-15, on the scene in [REDACTED]. It is assumed that the team will remain in [REDACTED] a matter of six weeks or whatever period is necessary to complete its mission.

25X1A 3. The Classification and Wage Administration Division has approved, on an interim basis, grade levels for each of the [REDACTED] positions in the approved [REDACTED] Mission T/O structure. It is my understanding that this interim approval is designed to permit us to immediately transfer all [REDACTED] Mission personnel from the old T/O to the approved new T/O, subject to further final review of each position by the team in the field. I should like to point out, however, that PDC is not accepting promotion actions, or, for that matter, any transfers to the new [REDACTED] Mission T/O at the present time. This is creating a serious bottleneck and, with respect to promotion actions, is unfairly penalizing deserving personnel whose promotions have been approved and unanimously recommended by [REDACTED] Promotion Board.

25X1A 4. I shall appreciate your advising me as to what I may report to [REDACTED] on this subject which is a matter of first concern to him.

25X1A

[REDACTED]
Chief, EE~~SECRET~~